

FORM C

TRAINING COURSE REGISTRATION FORM

This form is to be completed to provide details of each course you wish to deliver in the 2021-2022 ATP. Please save each file as **Form C Organisation** where 'Organisation name' is an identifier for your organisation. **A separate form for each course must be completed.** Please email completed forms along with a **Course Outline or Marketing Flyer** of the course to CITB at citb@citb.org.au

TRAINING PROVIDER DETAILS					
Organisation Name:					
THIRD PARTY ARRANGEMENTS ONLY					
You will need to complete and submit a Form B					
Name of Training Provider					
COURSE DETAILS					
Course description/title:				Service ID:	
Unit of Competency:	Unit Code:	Unit Name:			
Proposed course fees:	Full course Fees:	\$	Course fee with CITB funding \$	\$	
This course is:	Accredited	Yes	Non-Accredited	Yes	
Does this course attract any other funding? Eg. WorkReady	Yes	No	If Yes, please describe the type of funding		
Is this course an update from a previous course?	Yes	No	If Yes, what was the CITB Service ID?		
Does the course articulate with other courses?	Yes	No	If Yes, what other courses?		
Pre-requisites:				Total Hours	
Course objectives:					
Learning outcomes					
Course delivery:	online only	face-to-face only	blended (online and face-to-face)		
If blended learning, please indicate the total number of hours this course is offered online?					
Target group					
Industry sector	Housing	Commercial	Civil		
Anticipated number of CITB eligible workers to be trained for the 2021/2022 financial year					
FOR NEW COURSES NOT CURRENTLY OFFERED BY CITB					
What will the Trainer to Participant ratio be for this course	Trainer		to	Participants	
What is the theory to practical ratio percentage for this course	Theory:	%	to	Practical:	
What is the total cost of learning resources including consumables per participant	Below \$25	Between \$25 and \$75	Above \$75		
What is the total plant and equipment costs for training and assessing this course?	Below \$10,000	\$10,000 - \$50,000	Above \$50,000		
I have included a course outline and/or marketing flyer for this course	Yes	No			



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FOR CITB ADMINISTRATION ONLY

Course type:	A	B	C	D	E			
Approved:	Yes	No			Entered into TALAS:	Yes	Date:	No
Name:					Date and Signature			